

## DAPTC 2021 on-line Training Schedule

All courses via Zoom unless otherwise stated. Joining instructions containing Zoom access code are sent approximately one week before the course date. Further information and bookings (via the clerk please) via the [training pages of the DAPTC website](#).

Date 2021	Event	Time	Price per delegate	Information
<b>MAY</b>	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	varied	See website	
Tuesday 11 <sup>th</sup>	DAPTC - what we do	10-11.15am	FREE	Informal drop-in session for a 75-minute introduction to the team and a short Q&A – ideal for new clerks, councillors, area representatives and staff from Dorset Council and BCP. MAX: 20 delegates
Thursday 13 <sup>th</sup>	Role of Local Councils in Planning	6.00-8.00pm	£39	Part of a trio of courses to provide all round understanding of planning MAX: 20 delegates
Monday 17 <sup>th</sup>	New Councillor Induction	2.00-3.30pm	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
Monday 17 <sup>th</sup>	New Councillor Induction	5.00-6.30pm	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
Monday 24 <sup>th</sup>	Changing Chairs	5-7pm	£25	For chairs of council or committee elected at the annual meeting of the council, or as a refresher for Chairs with more experience MAX: 8 delegates
Thursday 27 <sup>th</sup>	Important Planning Concepts	6.00-8.00pm	£39	Part of a trio of courses to provide all round understanding of planning MAX: 20 delegates
<b>JUNE</b>	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	varied	See website	
Monday 7 <sup>th</sup>	Changing Chairs	2-4pm	£25	For chairs of council or committee elected at the annual meeting of the council, or as a refresher for Chairs with more experience MAX: 8 delegates
Thursday 10 <sup>th</sup>	Introduction to Planning	10am-12noon	£39	Part of a trio of courses to provide all round understanding of planning MAX: 20 delegates
Thursday 10 <sup>th</sup>	Building a two-way communication with your community	9.30-11.30am	£30	Discover the tools, strategies and techniques needed to not just better promote your own messages but also to better hear and respond to the voices in your local community and get buy in on your vision for your community's future. MAX: 15 delegates

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JUNE continued	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	varied	See website	
Monday 14th	Changing Chairs	5-7pm	£25	For chairs of council or committee elected at the annual meeting of the council, or as a refresher for Chairs with more experience MAX: 8 delegates
Tuesday 15th	DAPTC - what we do	10-11.15am	FREE	Informal drop-in session for a 75-minute introduction to the team and a short Q&A – ideal for new clerks, councillors, area representatives and staff from Dorset Council and BCP. MAX: 20 delegates
Thursday 17 <sup>th</sup>	Video tips for engaging your community on social media	6.30-8.30pm	£35	We help you build the confidence needed to succeed with video, whether it's for live virtual meetings or pre-recorded videos and help you discover the power of 'Facebook Live' for truly effective engagement with your local community MAX: 10 delegates
Thursday 24 <sup>th</sup>	Role of Local Councils in Planning	10am-12noon	£39	Part of a trio of courses to provide all round understanding of planning MAX: 20 delegates
Thursday 24 <sup>th</sup>	Tackling on-line bullying and trolling	6.30-8.30pm	£35	This course explains what 'trolling' is, how to avoid it and how to decide whether to respond to different interactions online, and how best to tackle this growing issue whilst staying safe and maintaining respect MAX: 10 delegates
Monday 28th	New Councillor Induction	2.00-3.30pm	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
Monday 28th	New Councillor Induction	5.00-6.30pm	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates

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<b>JULY</b>	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	varied	See website	
Thursday 8 <sup>th</sup>	Important Planning Concepts	<b>10am-12noon</b>	£39	Part of a trio of courses to provide all round understanding of planning MAX: 20 delegates
Thursday 8 <sup>th</sup>	Data Protection Essentials and Refresher for Councillors	<b>6.30-8.30pm</b>	£30	MAX: 15 delegates With legislation and case law constantly evolving, this interactive session will provide you with an opportunity to make sure you are getting the essentials right and ensure you are meeting your legal obligations as a Councillor MAX: 15 delegates
Monday 19 <sup>th</sup>	New Councillor Induction	<b>2.00-3.30pm</b>	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
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Tuesday 20 <sup>th</sup>	DAPTC - what we do	<b>10-11.15am</b>	FREE	Informal drop-in session for a 75-minute introduction to the team and a short Q&A – ideal for new clerks, councillors, area representatives and staff from Dorset Council and BCP. MAX: 20 delegates
<b>AUGUST</b>	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	varied	See website	
Tuesday 17 <sup>th</sup>	DAPTC - what we do	<b>10-11.15am</b>	FREE	Informal drop-in session for a 75-minute introduction to the team and a short Q&A – ideal for new clerks, councillors, area representatives and staff from Dorset Council and BCP. MAX: 20 delegates
Monday 23 <sup>rd</sup>	New Councillor Induction	<b>2.00-3.30pm</b>	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
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<b>SEPTEMBER</b>	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	<b>varied</b>	See website	
Monday 6th	New Clerk Induction	<b>10am-12noon</b>	£35	Find out what is involved in being a town or parish clerk and some of the basics of the role, with plenty of opportunities to ask questions. MAX: 8 delegates
Thursday 9 <sup>th</sup>	Data Protection Health Check for Parish & Town Councillors	<b>9.30-11.30am</b>	£30	An important session for Clerks, Officers and DPOs. So much has already happened since the advent of GDPR back in May 2018. It is important that Councils ensure they have the most up to date knowledge of not just GDPR but other important legislation such as PECR. MAX: 15 delegates
Monday 27th	New Councillor Induction	<b>2.00-3.30pm</b>	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
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Tuesday 21st	DAPTC - what we do	<b>10-11.15am</b>	FREE	Informal drop-in session for a 75-minute introduction to the team and a short Q&A – ideal for new clerks, councillors, area representatives and staff from Dorset Council and BCP. MAX: 20
<b>OCTOBER</b>	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	<b>varied</b>	See website	
Thursday 14th	Clerks Seminar	<b>9.30am – 2.30pm</b>	£75	All day seminar with updates and sessions relevant to all clerks. Includes two-course lunch Max: 70 delegates
Tuesday 19th	DAPTC - what we do	<b>10-11.15am</b>	FREE	Informal drop-in session for a 75-minute introduction to the team and a short Q&A – ideal for new clerks, councillors, area representatives and staff from Dorset Council and BCP. MAX: 20 delegates
Monday 25th	New Councillor Induction	<b>2.00-3.30pm</b>	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
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<b>NOVEMBER</b>	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	varied	See website	
Saturday 13th	DAPTC AGM	<b>10am-12noon (TBC)</b>	FREE	DAPTC Annual General Meeting. Information will be sent throughout the year MAX: 80 delegates
Tuesday 16th	DAPTC - what we do	<b>10-11.15am</b>	FREE	Informal drop-in session for a 75-minute introduction to the team and a short Q&A – ideal for new clerks, councillors, area representatives and staff from Dorset Council and BCP. MAX: 20 delegates
Monday 29th	New Councillor Induction	<b>2.00-3.30pm</b>	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
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<b>DECEMBER</b>	<a href="#">Finance courses</a> and <a href="#">e-learning</a>	varied	See website	
Monday 13th	New Councillor Induction	<b>2.00-3.30pm</b>	£35	A revised New Councillor Induction program for members with less than six months experience of local council life. Consists of a combination of engagement activities, e-learning and a short webinar. The program is available each and every month MAX: 10 delegates
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New training events are added throughout the year and will be released via the monthly training e-newsletter, the weekly Friday e-newsletter and on the DAPTC website.