



Dorset Association of Parish and Town Councils

DAPTC CHARGING POLICY 2020

Training	charge
Standard course- two hours, am/pm or Saturday	£50.00
“Bite-size” courses e.g. new external audit arrangements – one and a half hours, am/pm or Saturday.	£45.00
Day events held at Kingston Maurward College (KMC) including lunch; usual duration five hours	£75.00
‘Bring your own chair’ training (charge includes both the chairman and their clerk)	£60.00
‘Outreach training’ (i.e. new councillor induction for an individual council at their venue)	£400.00 plus trainers travel expenses
Bespoke outreach training	Price on application to DAPTC, to be decided by Chief Executive, plus trainers travel expenses
Bespoke specialist training	Price to exceed external trainer’s cost, to be decided by Chief Executive, plus trainers travel expenses

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Annual sponsorship	Charge
	<p>£2000.00 this includes:</p> <p><u>Clerks Seminar in September</u></p> <ul style="list-style-type: none"> • Advertising stand to include designated table, a chair, delegates list (provided at the event), teas/coffees and a two-course lunch. • Opportunity for a 30 minute (including questions and answers) non-sales pitch presentation. <p><u>DAPTC Annual Conference in March</u></p> <ul style="list-style-type: none"> • “DAPTC Annual Conference Sponsored by.....” credit on the Annual Conference Agenda • A maximum of two sponsor’s roller banner stands in the Conference Hall PLUS an advertising stand in exhibitors’ area. • Advertising stand to include designated table, a chair, delegates list (provided at the event) and teas/coffees and a two-course lunch. <p><u>Daptc AGM in November</u></p> <ul style="list-style-type: none"> • “DAPTC AGM Sponsored by.....” credit on the AGM Agenda and front page of the Annual Report and a two page spread inside the back cover • Two sponsor’s roller banner stands in County Hall reception and the Council Chamber and an advertising stand. <p><u>DAPTC Councillors Seminar in October</u></p> <ul style="list-style-type: none"> • “Advertising stand to include table, a chair, delegates list (provided at the event) teas/coffees and a two-course lunch. • Opportunity for a 30 minute (including questions and answers) non-sales pitch presentation. <p><u>Electronic Newsletter</u></p> <ul style="list-style-type: none"> • Advert in the DAPTC electronic newsletter - published every four to six weeks - whenever requested

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Exhibitor charges	Charge
DAPTC AGM	£150.00 for one representative from the organisation - £160.00 for two representatives from the same organisation - to include table, chair(s) and refreshments
DAPTC annual conference, clerk's seminar and councillor's seminar –	£200.00 to commercial organisations (i.e. CCLG, Came &Co) - £230.00 for people from the same organisation - to include a table, a chair(s), delegates list (provided at the event), teas/coffees and a two-course lunch. FOC to emergency services /charities. For any organisations not falling into these categories, cost will be negotiated prior to the event.
DAPTC specialist training events e.g. planning	£150.00 for one representative from the organisation - £160.00 for two representatives from the same organisation - to include table, chair(s) and refreshments
Additional services	Charge
Non-member council job vacancy adverts (on website) including non-Dorset councils.	£50.00
DAPTC e newsletter	£50.00 to advertise in one edition of the monthly e newsletter. To include a small photo/graphic, a short description of advert/ service and link to advertiser's website

Adopted at 7 December 2019 Executive Committee meeting. To be reviewed at 5 December 2020 Executive Committee meeting.